

**LIBRARY BOARD MEETING
COLLEGEDALE PUBLIC LIBRARY
TUESDAY, JANUARY 13, 2015**

ROLL CALL AND CALL TO ORDER

The Tuesday, January 13, 2015, meeting of the Collegedale Public Library (CPL) Board was called to order by vice-chairperson, Mitchell Thiel in Mary Wagoner-Angelin's absence.

Members present: Paulette Goodman and Mitchell Thiel. Also present: Emily McDonald, Friends Representative; Susan Hauer, Managing Director of Eastern Operations for Library Systems and Services, LLC (LSSI); Joanne Stanfield, CPL Director. Not present: Debbie Baker, Ben Earnest, Merritt MacLafferty, Mary Wagoner-Angelin. Since there was not a quorum, no votes were taken, but the meeting proceeded.

A short documentary film about the importance of a library in the community was shown. It was produced as a class assignment by Southern Adventist University (SAU) student Kyler Potter and featured City Manager, Ted Rogers, and Friends Milli Hammer and Nancy Bovell. Susan Hauer said she will share it with LSSI management, and she thinks they might be interested in using it at the LSSI Booth at ALA (American Library Association) Annual Conference!

APPROVAL OF MINUTES

The minutes of the previous Board meeting (October 17, 2014) were presented.

FRIENDS REPORT

Emily McDonald reported for the Friends. The December open house recorded 65 people coming to the Library for refreshments and music by Serendipity. A local author visit in November had a good attendance and featured Wade McMahan, Friends secretary, Nancy Bovell's brother. A local author visit schedule for 2015 is in place with a visit every other month on the third Sunday, the first to be held this coming Sunday, January 18 at 3:00 with Klaus Luehning. The Friends annual meeting is scheduled for Tuesday, January 20 at 6:45 PM. Friends are recruiting new Board members. An art auction to be held at Garden Plaza is scheduled for fall 2015 as a Friends fundraiser. An application for the Friends Angel Fund has been designed by Marcella Morales. A limited number of library cards will be provided to individuals who verify a financial need through the Samaritan Center. A book sale will be held in the spring. A quote is ready from DEMCO for furniture for the adult reading area. Susan asked about the availability of electrical outlets in the reading area and suggested "wired" chairs. She also suggested we check to see if the City has a state contract for furniture with any vendors.

LIBRARY REPORT

Joanne Stanfield expressed appreciation to Paulette for her leadership of the Board for the past two years and to Mitchell for serving as vice-chairperson in the year ahead. She thanked Emily McDonald for scheduling the whole year of local author visits and also for agreeing to serve on the Library Board as a replacement for Marcella Morales who moved recently. The recommendation to approve Emily for the Board will be taken to the Commission workshop on January 26 prior to a final decision on February 2.

Since the last Board meeting in October, the library has hosted a number of special programs: a volunteer appreciation party for volunteers, Board members and Friends Board members; Christmas open house; financial aid for college program with Eric Farmer from TSAC (TN Student Assistance Corporation); two Affordable Health Care Act open enrollment assistance opportunities; three Lions Club free vision screenings; National Geographic Geo Bee practices (competition to be held on January 29); an author visit; eBook/eAudiobook classes; a three-week homeschool class on Native Americans with Cherokee guest speakers; a presentation by Gina Mullins to a class at SAU; a children's program by musicians from East Tennessee Symphony Orchestra (ETSO); and a program on quilting with Mary Saxon and Catherine Price.

A report on the actions taken and results from the first year of our Strategic Plan Goals and Objectives was presented and discussed. (See attached.)

NEW BUSINESS

Paulette presented the idea of designing and offering a library card gift certificate, whereby someone could give the gift of a library card to family or friends. The group agreed this sounds like a good idea.

Mitchell asked if we had or could provide a listing of new books. Susan pointed out that in Polaris (the circulation program) new books can be featured on the OPAC (online catalog) and that a catalog search can be limited to publication dates or recently added books.

The meeting adjourned by 8:30 PM & the next meeting is scheduled for Tuesday, April 14, 2015, 7:00 PM.