

**LIBRARY BOARD MEETING
COLLEGEDALE PUBLIC LIBRARY
TUESDAY, OCTOBER 14, 2014**

ROLL CALL AND CALL TO ORDER

The Tuesday, October 14, 2014, meeting of the Collegedale Public Library (CPL) Board was rescheduled for Friday, October 17 at 5:15 P.M., as several members were unable to attend on Tuesday. The meeting was called to order by chairperson, Paulette Goodman.

Members present: Debbie Baker; Ben Earnest; Paulette Goodman; Mitchell Thiel; Mary Wagoner-Angelin; Marcella Morales. Also present: Emily McDonald, Friends Representative; Susan Hauer, Managing Director of Eastern Operations for Library Systems and Services, LLC (LSSI); Joanne Stanfield, CPL Director. Not present: Merritt MacLafferty.

APPROVAL OF MINUTES

The minutes of the previous Board meeting on July 8, 2014, were approved, following a motion to accept by Mary Wagoner-Angelin and a second by Marcella Morales.

LIBRARY MISSION STATEMENT

The new mission statement was approved by email vote and an official vote was taken for the minutes. The Library's Mission is "To enrich lives and build community by providing a welcoming place to read, know, learn and grow." A tagline taken from the mission statement reads "Read. Know. Learn. Grow. @ CPL." The mission statement was accepted as written, following a motion by Mary Wagoner-Angelin and a second by Ben Earnest.

STRATEGIC PLANNING COMMITTEE REPORT

The final version of the Library's Strategic Plan is ready to submit to City Planner Kelly Martin for inclusion in the City's overall plan for review and approval by the Commission. Several ideas were suggested for ways to present the strategic plan to the public. Debbie will contact Kelly Martin about the timeline for presenting the City's plan to the Commission. The Strategic Planning Committee will discuss ways to publicize the plan.

FRIENDS REPORT

Emily McDonald reported that over \$800 was raised by the September Book Sale. On Sunday, November 23, at 3:00, Wade McMahan, brother of library patron and Friends secretary, Nancy Bovell, will discuss his new book, *Waves in the Wind*, at the next Local Author Visit. A Christmas tea with music by Serendipity is scheduled for Sunday, December 14 at 3:00.

Friends voted to give \$200 to the Library to start an Angel Fund to provide library cards for four people or families who cannot afford the non-resident fee. Marcella will help with an application and approval system that will go through the Samaritan Center.

An art auction is planned as a Friends fundraiser for November 2015 at Garden Plaza. Linda Shriver Buckner and her fiancé will co-chair the event.

LIBRARY REPORT

A comparison of the State Survey statistics for the first three years of CPL was distributed.

The grant proposal for the LSTA (Library Services and Technology Act) Grant was submitted to the State in July, following approval by the City Commission to match the grant if awarded.

Funds were requested for 5 laptop computers and a tablet to be used for computer instruction, which is one of our Strategic Plan goals.

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The “Pay Down Your Fines” notebook paper drive was held in August in conjunction with Samaritan Center’s Stock Their Lockers. Patrons who brought a pack of notebook paper received \$1 off on their library fines. We will do this again in summer 2015.

The Library is now a member of the Ooltewah Collegedale Chamber Council of the Chattanooga Chamber of Commerce.

The fourth Free Vision Screening by the Ooltewah Collegedale Lions Club will be held on Friday, November 7 from 10-12:00.

Several new programs will keep our children’s librarians even busier beginning in November. Baby Talk, led by Malissa Koenig, for infants up to 18 months will be on Thursday mornings at 10:30 except during April and May. Toddler Time, led by Gina Mullins, for children 18 months through 3 years will be on Wednesday mornings at 10:30 except during April and May. Previously these were scheduled quarterly and required pre-registration. We hope the Toddler Time will help with crowding in the morning Preschool Storytimes.

Cynthia James Catalano, Friends president and homeschool mother, will lead a Tween Circle group for homeschool tweens (ages 9-12) on the first and third Fridays at 1:00 prior to Teen Circle which meets from 2:00-4:00. A homeschool class on Native Americans taught by Judy Luster is scheduled for November.

Technology instruction, led by Paul Wilson, will also begin in November with a program about downloading eBooks and audiobooks.

Several other programs that started during the summer are continuing on a regular basis: Smockers on 2nd Sundays at 3:00 and Knitters & Crocheters (String Theory) every other Saturday at 2:00; Tween Lego Club on 2nd Thursdays at 4:00 and Tween Crafts on 4th Thursdays at 4:00 and a Tween Book Club.

A quilt program by Mary Saxon is scheduled for Sunday, October 19, 3:00. Members of the ETSO (East Tennessee Symphony Orchestra) will return in December to do a children’s music program. A workshop for FAFSA (Free Application for Student Assistance) for high school seniors will be held in January.

A teacher at Ooltewah Baptist Church Preschool has requested Board consideration of an exemption for preschool teachers or an institution card that may be used to borrow books for the center. After discussion, the Board decided not to take action on the request at this time.

ELECTION OF BOARD OFFICERS:

Mitchell Thiel and Mary Wagoner-Angelin each agreed to serve another three year term on the Library Board.

Paulette nominated Mary Wagoner-Angelin for President for the coming year, which was seconded by Marcella and passed by the Board and accepted by Mary. Paulette said that she has enjoyed her two years as Board president and considered it a privilege.

A nomination of Mitchell Thiel for Vice President was made, seconded and passed and accepted by Mitchell.

Paulette handed out the agenda from the 2014 Tennessee Trustee Workshop to show what topics were addressed.

Emily expressed her pleasure in serving as the Friends representative to the Board and said that she is rotating off the Friends Board this year.

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The meeting adjourned at 6:00 PM in time for the Volunteer Appreciation Dinner Party.

The next meeting is scheduled for Tuesday, January 13, 2015, 7:00 P.M.