

**Library Board Meeting
Tuesday, February 20, 2018
Collegedale Public Library**

The Board of Collegedale Public Library met on Tuesday, February 20, 2018 at 7:00 P.M. with six members present: Debbie Baker, Ben Earnest, Paulette Goodman, Nikki Johnson, Heidi Marshall, Mitchell Thiel. Not present: Mary Wagoner-Angelin. Also present: Barbara Wyatt, new Friends Board Liaison and Joanne Stanfield, Library Director.

Approval of Minutes:

A motion was made, seconded and passed to accept the minutes of the previous meeting.

Sympathy cards were signed for Emily McDonald's family and for City Manager Ted Rogers.

Welcome and Introductions:

Introductions were exchanged by new Board Member, Heidi Marshall and new Friends Liaison, Barbara Wyatt, and the Board Members present.

Election of Officers:

Paulette Goodman nominated Nikki Johnson for a second term as Board Chair. Nikki nominated Paulette for Vice-Chair. Ben Earnest seconded both and they were elected by unanimous vote.

Friends Report:

Barbara Wyatt shared a report from the January Friends Board meeting. The 2018 officers are: Kelly Hicks, President; Nancy Bovell, Vice President; Debbie Hicks, Secretary; Barbara Morgan, Treasurer; Milli Hammer, Member-at-Large. She invited Board members to consider purchasing a brick for \$25 to help Friends support the Library by funding Tennessee READS for eBooks and other projects. Friends will fund the purchase of rhythm instruments for use in the "Libraries Rock" Summer Reading Program and other children's programming.

A committee was established to schedule the Local Authors for the coming year, and Friends voted to change the name to The Emily McDonald Local Author Series in memory of our wonderful patron, volunteer, Board Member, Friends Board Member and Coordinator of the Local Author Series. The hour of the author visits will be changed from 3:00 on the third Sunday to 2:00 P.M. Barbara Wyatt was named as Liaison from the Friends Board to the Library Board. The Spring Book Sale is scheduled for April 27-29 with setup on April 26 at 2:00 P.M. There is a sign-up sheet for volunteers to help with set-up or tear-down or to work a shift at the sale.

Friends memberships are for the calendar year and dues are being accepted now if anyone wants to join. Membership levels are \$10 for students and seniors, \$20 individual, or an amount of your choice.

Library Report:

Special programs since the last meeting include: Home School Mom's Night Out; presentation to Southern Adventist University education class; November author visit by William Lee White, National Park Service Ranger at the Chickamauga and Chattanooga National Military Park; Outdoor Classrooms led by Traci Bennett-Hobek; Dollar-a-Day Boys speaker co-sponsored with Morning Pointe; National Geographic Geo Bee for homeschoolers; Chess Club led by parent volunteer, Carlos Lopez, who has talked about including retirees in some way; new programs - Kids Sew, Teen Tech Space and Young Writer's Club; two special music programs for preschoolers by Anna Stange,

musician from Chicago.

The LSTA Technology Grant funds were used to purchase a new projector, blu-ray/DVD player, and four Kindles for a pilot program to load Kindles with eBooks to check out to Morning Pointe. Funds from the Walmart Grants were used to fund Rosetta Stone for a second year. Thanks to the City for purchasing seven new office chairs for staff and new computer stations and eight chairs to replace the stools and high computer tables.

Plans are underway for the 2018 Summer Reading Program. The theme is Libraries Rock!

We have added a service hour. The Library is now open until 8:00 on Tuesday nights.

Joanne shared a report prepared for Ted Rogers that includes the past year's statistics, list of services provided, library card requirements, and challenges and needs identified in the recent Strategic Plan. Ted would like to begin calling the Library ***Collegedale Public Library and Community Learning Center***.

Unfinished Business:

Resolution to Amend the By-Laws

The Board returned to a previous discussion about possible changes to the By-Laws, in particular Article II Membership, Section 1. that reads:

The Library Board shall consist of seven (7) members (hereinafter referred to as a "Member" or collectively as "Members"), no more than five (5) of whom shall be of the same sex, appointed by the Collegedale City Commission and not more than one of whom shall be a member of the Collegedale City Commission. At least Five Members shall be residents of the City.

The Board agreed to present a request to amend the bylaws to the City Commission at their Workshop meeting on the 4th Monday, March 26. If the Commission agrees, the amendment has to have a reading at two Commission meetings. Changes suggested: 1) *The Library Board shall consist of seven (7) or nine (9) members...*; 2) *The majority of Members shall be residents of the City (4:3 or 5:4);* remove the gender requirement of *no more than five (5) of whom shall be of the same sex*. A motion was made by Nikki to request these amendments to the bylaws, seconded and passed by unanimous vote. Debbie suggested that City Attorney Sam Elliott could be contacted as to whether the Friends Liaison position needs to be added to the By-Laws.

New Business:

A patron request was made to donate like-new books in exchange for a non-resident card. After discussion, the Board agreed that this would not be a viable option as it could become a burden to the staff due to lack of storage space, differences in appraisal of value of books, etc. Joanne will contact the lady who inquired and let her know.

Director, Joanne Stanfield announced her plans to retire May 31, 2018.

With no further business, the meeting adjourned at 8:35 P.M.

Future meetings are scheduled for Tuesdays, April 10, July 10 and October 9, 2018 at 7:00 P.M.