

Library Board Meeting
Collegedale Public Library
Tuesday, April 10, 2018

The Library Board of Collegedale Public Library (CPL) met on Tuesday, April 10, 2018, 7:00 P.M. Members present: Ben Earnest, Paulette Goodman, Nikki Johnson, Heidi Marshall, Mitchell Thiel, Mary Wagoner-Angelin. Not present: Debbie Baker. Also present: Barbara Walker, Friends Representative and Joanne Stanfield, Library Director.

A sympathy card was signed for Debbie Baker.

The minutes of the previous Board meeting were unanimously approved.

Barbara Walker reported for the Friends. There was standing room only for the first guest in the renamed Emily McDonald Local Author Series, Southern Adventist University professor Rachel Williams-Smith. Next on the list is Basil Clark, author of *Massacre at Hill 303*, on April 15. An excellent lineup of authors has been arranged by members of the Local Author committee: Julie Rutledge, Debbie Hicks, Elaine Dodd and Barbara Wyatt. Barbara and Nancy Bovell provide refreshments for each program. Barbara encouraged Board members to join the Friends and to consider purchasing a personalized brick for this fundraiser which has raised approximately \$1,370 through the sale of around 100 bricks so far.

Joanne Stanfield gave the Library Report, including a comparison of statistics for the first quarters of 2017 and 2018 (attached).

- This week is National Library Week. Library pens are being offered to guests and patrons, and Judy Weland is providing lunch one day for the staff.
- The Library purchased one of the Collegedale 50th Anniversary Banners which will be hung along Apison Pike and up Swinyar Drive.
- Friends of CPL, Nancy Bovell and Julia Potts manned a table at the City Easter Egg Hunt on March 25 and gave out pencils, candy, library bookmarks, and a craft.
- Planning is underway for the 2018 "Libraries Rock" Summer Reading Program. Suggestions are welcome for possible music programs/guest musicians. Volunteers also welcome—a signup sheet is available. Donation request letters are getting results!
- Library-sponsored Hamilton County Homeschool 2018 Geo Bee winner, Dylan Flynn qualified to compete in the State's National Geographic Geo Bee in Nashville. Librarian Judy Luster attended the event.
- So far, 92 children are participating in 1000 Books Before Kindergarten—certificates are hanging on the meeting room walls.
- The City agreed to pay for the fabric and upholstery for McElhaney

Upholstery to cover the three couches and two armchairs to complement the recovered green and blue chairs that volunteers, Milli and Charles Hammer have covered. The Hammers are in the process of covering the chairs at the back of the library to match.

- A new 30 hour job position will be posted soon and the director's position will post after Mickey's return from an April vacation trip to Budapest and Prague.
- Over the past year, Library Systems & Services has implemented a number of new services/procedures: centralized collection development and acquisitions procedures; an analytics program to track collection performance; a new performance evaluation model; new time sheet and payroll system; new expense reporting system; new accounting system; new recruiting/onboarding system. Recently, new CEO Greg Toth announced the April 16 launch of the LS&S Way, a fundamentals program "creating a culture of excellence and high achievement, reinforcing a company culture of customer-centric service and high performance."
- Library programs coming up: Tuesday, April 17, 6:30 PM Tyler Owens will speak on School Safety; Wednesday, April 18, 10:30 AM String Quintet from Chattanooga Symphony and Operate will perform; Sunday, May 6, 3:00 PM John Wright will provide an Introduction to Emergency Preparedness; Tuesday, May 6, 6:30 PM Marilyn Walls, Judy Luster's sister, will talk about the book she wrote about their mother and Alzheimer's Disease, brain health and nutrition.
- Joanne expressed appreciation for the Board members' service and support and stated that it has been a privilege and pleasure knowing and working with them. May 31 will be her last day before retirement.

Unfinished business was a continued discussion of last meeting's vote to propose an amendment to the Bylaws and the Board's reasons for doing so. The proposed by-law change would allow for an increase in the number of members from "seven" to "seven or nine," remove the gender requirement and change the breakdown of resident to non-resident members to require only that a "majority" of members be City residents instead of no more than two non-residents. The City Commission Workshop did not meet in March, so this is on the agenda for the April meeting, April 23, 4:30 PM. Nikki and Joanne will attend.

With no new business, the meeting adjourned at 8:20 PM.

The next meeting of the Library Board will be on Tuesday, July 10, 2018, 7:00 PM.